



# 2023 – 2024 FSA Holidays

## FSA Non-Union Employees

National Indigenous People's Day (Columbus Day) *	Monday	October 9, 2023
Election Day *	Tuesday	November 7, 2023
Veterans Day ( <i>Observed</i> ) *	Friday	November 11, 2023
Thanksgiving Day	Thursday	November 23, 2023
Christmas Day	Monday	December 25, 2023
New Year's Day	Monday	January 1, 2024
Dr. Martin Luther King, Jr. Day	Monday	January 15, 2024
Lincoln's Birthday *	Monday	February 12, 2024
Washington's Birthday (Presidents Day) *	Monday	February 19, 2024
Memorial Day	Monday	May 27, 2024
Juneteenth*	Wednesday	June 19, 2024
Independence Day	Thursday	July 4, 2020
Labor Day	Monday	September 2, 2024
National Indigenous People's Day (Columbus Day) *	Monday	October 14, 2024
Election Day *	Tuesday	November 5, 2024
Veterans Day ( <i>Observed</i> ) *	Monday	November 11, 2024
Thanksgiving Day	Thursday	November 28, 2024
Christmas Day	Wednesday	December 25, 2024

### When recording your time in Ceridian:

If you observe/take the holiday, you do not need to record anything. If you are working on the holiday (**prior to the holiday**), please send an email to Payroll letting them know. They will make the necessary adjustments in Ceridian. It will appear on your timesheet as "Worked Time for Comp." When you want to use this time, you will request it as "Comp Time."

### Notes/Key:

\* Employees may have the option of working on these holidays and taking a day off later. Similarly, employees may be asked to work on these days depending on the department's needs. We recommend that employees discuss this with their supervisors at least one month prior to each holiday. Employees should discuss any absences with their supervisors in advance of the holiday.