



Stony Brook University College of Business

Employer Evaluation Undergraduate Student Intern

Dear Employer:

Thank you on behalf of our student and the Stony Brook College of Business for providing an internship opportunity for the student listed below.

Student Name: _____ Type here
Faculty Sponsor: _____ Type here
Faculty Sponsor Email: _____ Type here
Faculty Sponsor Phone: _____ Type here

As part of our student evaluation process, we request your assistance in completing this student evaluation during the last week of the internship and emailing it directly to the faculty sponsor listed above. Please do not send a copy to the student. We will appreciate your honest and candid evaluation of the student intern's performance in the categories provided below. The form is electronic and the text boxes will automatically expand to include whatever you type.

The student intern will send you this form at the beginning of the internship with the appropriate information filled in above.

Attendance, Effort, and Department

Leadership

Marketing

Operations

Accounting

Finance

Other



Stony Brook University
College of Business

Comprehensive Evaluation of Student Intern

Internship Supervisor Name: _____

Internship Supervisor Signature: _____

Date: _____