



To All Faculty And Staff:

A Memorandum of Understanding ("MOU") between the Governor's Office and the Office of the State Comptroller ("OSC") was issued in August 2019 to re-institute a more centralized oversight of New York State funded construction and commodities procurement contracts. There had been a delay in implementation, and we were recently notified that the MOU is effective beginning February 7.

The MOU requires that all state-funded purchases of \$250,000 (total contract value) or more must be approved by the Office of Attorney General (OAG) and Office of the State Comptroller (OSC). This means that anyone who is responsible for NYS funded construction and commodities procurement contracts should be prepared to build an additional six to eight weeks in the procurement process.

What kind of procurement activity does the new MOU include?

- This includes purchases for construction, commodities, computer equipment (inclusive of software and hardware), printing, and non-construction related services.
 - The OSC will have 30 days to conduct its pre-audit
 - The 30-day clock will begin with receipt of all related procurement record documents and after the OAG and the Office of Inspector General (OIG) have conducted their needed reviews.
 - Expect that overall reviews by OIG/OAG/OSC will add at least 6 – 8 weeks to the procurement timeline.

What kind of procurement activity is not included in the new MOU?

- The MOU does not apply to:
 - SUNY hospital emergency contracts for health and safety
 - Existing contracts except for significant amendments
 - New York State centralized 'P' contracts issued by the Office of General Services (OGS)
 - Research Foundation expenditures
 - Purchases under the \$250,000 threshold

Additional information will be provided as soon as it becomes available. If you have questions, please contact the Procurement Office at 631-632-6010.

Lyle P. Gomes
Vice President for Finance
Office of Finance and Administration